

SELF-STUDY: LESSONS AND QUIZZES

You want to learn at your own pace, one lesson at a time.

BEFORE YOU START

HAVE THESE READY (ABOUT 20 MINUTES)

- ✓ A Standard Account.
- ✓ About 15 minutes for each lesson.

STEP BY STEP

8 STEPS

Step 1 of 8 Screen: Everything we do, in one place.

How to get there: Services at the top.

What you see: The tools, each with seven topics.

Tap: the tool you want to learn

What happens next: Its page opens.

If something goes wrong: If it still does not work, tap "WhatsApp us" at the bottom of the guide and tell us what you see.

Step 2 of 8 Screen: the tool's name

How to get there: From Services.

What you see: "Learn it first": seven topics.

Tap: Lesson

What happens next: The lesson opens.

If something goes wrong: If it still does not work, tap "WhatsApp us" at the bottom of the guide and tell us what you see.

Step 3 of 8 Screen: the tool's name

How to get there: The same section.

What you see: Each topic's Video.

Tap: Video

What happens next: The video plays.

If something goes wrong: No video yet for that topic? Read the lesson; it covers the same.

Step 4 of 8 Screen: the tool's name

How to get there: The same section.

What you see: Each topic's Quiz.

Tap: Quiz

Type: Choose one answer for each question.

What happens next: Your mark. 75% passes.

If something goes wrong: Three tries, each with new questions.

5 Step 5 of 8 Screen: My Progress

How to get there: Your home screen.

What you see: Lessons read, by tool.

Tap: the next topic

What happens next: You carry on where you stopped.

If something goes wrong: If it still does not work, tap "WhatsApp us" at the bottom of the guide and tell us what you see.

6 Step 6 of 8 Screen: Your certificates

How to get there: My home, then Your certificates.

What you see: Your statement of results for self-study.

Tap: Open it

What happens next: The statement downloads.

If something goes wrong: Self-study gives a statement of results, not a certificate of attendance.

7 Step 7 of 8 Screen: Training and Mentoring

How to get there: From your home screen.

WORDS EXPLAINED

Quiz / pass mark

75% is a pass, and you get 3 tries.

Statement of results

A record of the quizzes you passed. It is not a certificate.

Facilitated week

The same course over five days, with a trainer and other business owners.